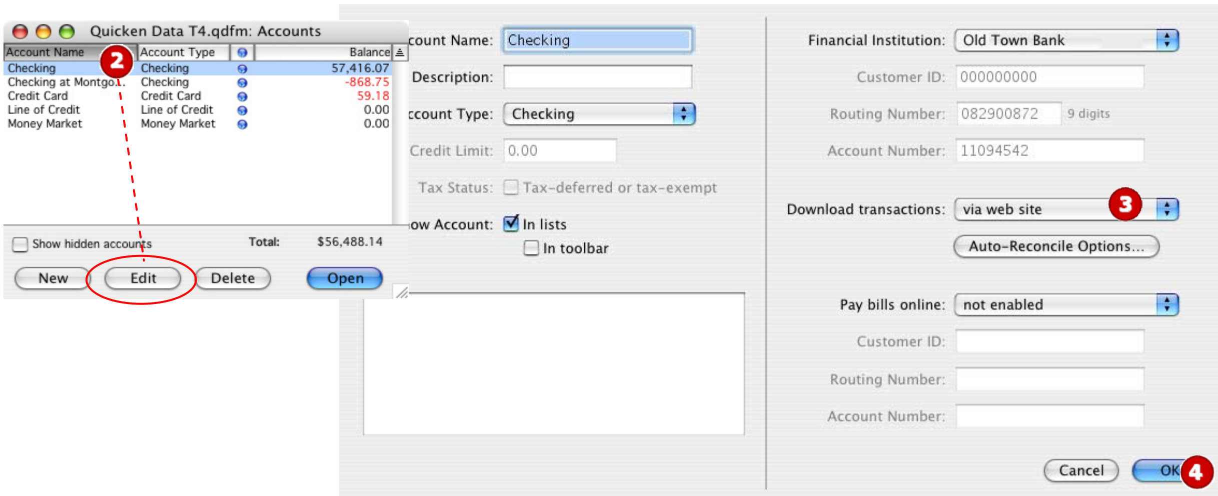
Quicken® Mac 2005-2007

Disable your accounts

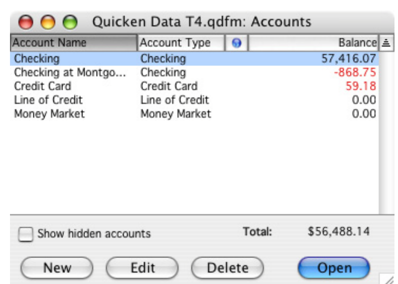
1. Choose **Lists Menu → Accounts**.



2. Select the account you want to disable, and click **Edit**. **Update Account Number and Routing Number as needed.**

3. In the **Download transactions**: drop-down list, select not enabled. Click **OK** to the prompt, **"You are about to disable…"** (not shown)

4. Click **OK** to save your edits.



5. Repeat steps 2 through 4 for each online account (such as checking, savings, credit cards, and brokerage). As each online account is disabled, its blue online circle icon disappears.

6. Verify that your account list does not display blue online circle icons for any accounts.

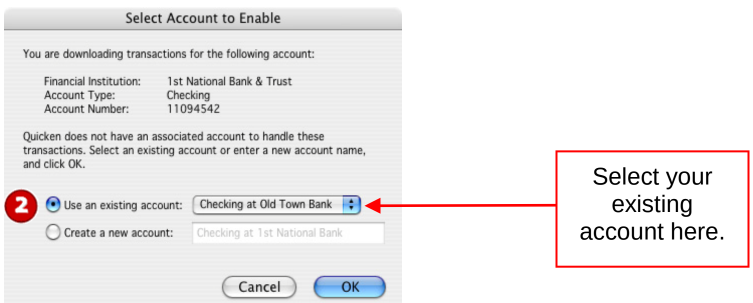
Enable your account

IMPORTANT Complete this section *<u>on or after</u>* the conversion date.

1. Log in to MainSource Bank's website and download your transactions into Quicken®.

NOTE To avoid the possibility of creating duplicate records when downloading into Quicken®, select a "from" date that does not include records previously downloaded from your financial institution.

2. Click the **Use an Existing Quicken® Account** radio button**.** In the corresponding drop-down list, select the Quicken® account.



3. Repeat steps 1 and 2 for each account that you will use for online banking or investing with your financial institution.

Thank you for making these important changes!